

**Education**

Bachelor of Science in Media Arts & Animation (March 26th, 2010)  
 The Art Institute of California- Los Angeles: 2900 31st Street Santa Monica, CA 90405

**Certificates & Licenses**

California Driver's License  
 First Aid, CPR, AED Certified  
 Xerox Certified

**Experience**

- Fox Sports, 10201 W. Pico Blvd. Los Angeles, CA 90062**  
 Graphic Operator, Graphics Department Helpdesk  
*Fox Sports Region Support, Vizrt Support, FS1 Graphic Support*

March 2013 - Present
- Solstice International Realty, 24955 PCH, Malibu, CA 90265**  
 Executive Assistant  
*Reports, Forms, Email, Appointments, Media Marketing, MLS*

February 2012 - Present
- L.A. Works, Greater Los Angeles**  
 Volunteer for several Organizations:  
**The Animation Magazine Annual Summit:** *Event Planning, Graphic Design*  
**The Previsualization Society:** *Event Planning, Graphic Design*  
**Siggraph:** *Participation Control*  
**IGDA:** *Membership Applications*  
**Indie Cade:** *Registration, Participation Control*  
**American Cancer Society Relay for Life:** *Fund Raising, Set-up & Tear Down*  
**Reel Resquache :** *Set-Up and Registration*

June 2010 - Present
- TOMS Style Your Sole, 5404 Jandy Place Los Angeles, CA 90066**  
 Artist, design and hand-paint custom shoes.

August 2011 - Ongoing
- LACMA/ Allied Barton Security, 5905 Wilshire Blvd. Los Angeles CA 90036**  
 Gallery Attendant at the Los Angeles County Museum  
*Staff and Patron Communication Services*

June 2011 - June 2012
- Office Depot, 5640 Sepulveda Boulevard Culver City, CA 90230**  
 Copy & Print Specialist  
*Various Print Marketing, UPS & USPS Shipping, Customer Data Entry*

January 2010 - January 2012
- The Third Floor, Inc., 5410 Wilshire Boulevard 1000, Los Angeles, CA 90036**  
 Intern: *Updating JD Library Database, Threading Xsens Suit*  
 Temp: Executive Assistant  
*Event Planning, Email, Appointments, Media Marketing, Data Management*  
 Junior Previsualization Artist  
*Various Previs Projects, Jack the Giant Killer*  
*Xsens Motion Capture*

August 2010 - March 2011
- Two Penguins Productions, Los Angeles**  
 Intern: Character Design

August 2010 - November 2010
- Discomundo, Los Angeles**  
 Cashier, Sales, Money Transfer, Bill Pay

March - June, December 2009
- The Art Institute of California, Santa Monica**  
 Mail Room

June 2008 - June 2009
- Joan Fabrics & Crafts, Santa Monica**  
 Cashier, Sales, Fabric & Craft Specialist

October 2007 - November 2008
- Red Giant Productions, Santa Monica**  
 Concept Artist, Sculpture Artist, 2D Animator

July - December 2008

**Skills**

**Creative**

- Graphic Design
- Animation
- 3D Modeling
- Drawing & Painting

**Software**

- Adobe Creative Suite: Photoshop, Illustrator, After Effects
- Vizrt: Artist, Trio, GHManager, Content Pilot, Weather
- Autodesk: Maya, 3d Studio Max
- Xsens Motion Capture Studio

**Technical**

- PC Trouble Shooting & Engineering
- Website Management
- Digital File & Asset Management
- Typing 50 words per minute
- Production Pipeline Organization

**Bilingual:** Fluent in Spanish and English